



MID-COLUMBIA COUNCIL OF GOVERNMENTS

Board of Directors Meeting

Tuesday, January 25, 2011

1:00 p.m. to 4:00 p.m.

MCCOG offices – 1113 Kelly Ave, The Dalles, OR 97058

- I. 1:00 p.m. **Call to Order**
A. Roll Call with Introduction of 2011 Board of Directors
B. Approval of September 28, 2010 Minutes
- II. 1:05 p.m. **Open Agenda**
(This time set aside for the public and board members to introduce subjects NOT on the agenda).
- III. 1:10 p.m. **Action Items**
A. Election of 2011 Board Officers
B. Election of 2011 Executive Committee
C. Approval of Budget Calendar
D. Appoint Budget Officer
E. Appoint Budget Committee Members
F. Presentation of Audit Report by Carol Friend, Byers Neumayer, PC
G. Adoption of Resolution No. 10-03, Revising the FY 2010/11 Budget
H. Adoption of Amended Transportation Drug & Alcohol Policy
I. Consideration of Amending No. 8 of the AAA Meal Site Policies
J. Appointment of Sherry Holliday to serve on the Senior Advisory Committee
- IV. 2:30 p.m. **Reports/Communications**
A. Directors Reports:
1. Bob Futter, Building Official
2. Bill Fashing, Community Development Director
3. Bill Larson, AAA Director
B. Executive Director's Report
- V. 3:00 p.m. **Executive Session – ORS 192.660 (2) (e) (i)**
A. Real Property
B. Executive Director's Performance Review
- VI. 4:00 p.m. **Adjourn**

The meeting location is accessible to persons with disabilities. If you have a disability that requires any special materials, services, or assistance, please contact the Executive Assistant (541) 298-4101 at least 48 hours before the meeting.

MID-COLUMBIA COUNCIL OF GOVERNMENTS
BOARD OF DIRECTORS' MEETING
Tuesday, January 25, 2010, 1:00 p.m.
1113 Kelly Avenue, The Dalles, OR 97058

2011 Board of Directors:

Gilliam County: *Pat Shaw, Jeff Bufton, Mike Weimer.
Hood River County: *Maui Meyer, Les Perkins, Lance Masters.
Sherman County: *Cliff Jett, Steve Burnet, Michael Smith.
Wasco County: *Sherry Holliday, Brian Ahier, Rod Runyon.
Wheeler County: *Jeanne Burch, Jack Lorts, Patrick "Chris" Perry.
(*denotes Executive Committee Members)

I. CALL TO ORDER

Board Chair, Maui Meyer, called the meeting to order at 1:15 p.m. Round-table introductions were made including new Board members Les Perkins, representing Hood River County and Rod Runyon, representing Wasco County.

PRESENT: Maui Meyer, Les Perkins, Mike Weimer, Pat Shaw, Cliff Jett, Michael Smith, Steve Burnet, Sherry Holliday, Brian Ahier, Rod Runyon, and Jeanne Burch.

ABSENT: Lance Masters, Jeff Bufton, Jack Lorts and Chris Perry.

STAFF: John Arens (Executive Director), Sarah Brumbaugh (Finance Director), Bill Larson (AAA Director), Bill Fashing (Community Development Director), Dan Schwanz, Transportation Director, and Tine Meriwether (Executive Assistant).

GUEST: Carol Friend, Friend & Reagan, P.C.

II. APPROVAL OF MINUTES

Cliff Jett moved, seconded by Sherry Holliday, to approve the September 28, 2010 minutes as presented. The motion carried unanimously.

III. OPEN AGENDA

There were no comments.

IV. ACTION ITEMS

A. Election of 2011 Board Officers

Brian Ahier moved, seconded by Sherry Holliday, to nominate a slate of candidates: for Chairperson, Maui Meyer, for Vice-Chair, Cliff Jett, and Secretary/Treasurer, Sherry Holliday.

Discussion. Maui Meyer stated he enjoys being Chair, but would like to take a year off. Ahier withdrew his motion.

Holliday moved, seconded by Jeanne Burch, to appoint Cliff Jett as Chair of the Board. The motion carried unanimously.

Ahier moved to nominate Les Perkins as Vice-Chair. Perkins declined the nomination stating he would prefer having more time on the Board before taking on the Vice-Chair position. The motion died for lack of a second.

Pat Shaw moved, seconded by Holliday, to appoint Maui Meyer as Vice-Chair. The motion carried unanimously.

Ahier moved, seconded by Shaw, to appoint Sherry Holliday as Secretary/Treasurer. The motion carried unanimously.

Following the appointments, the gavel was passed to Cliff Jett to preside over the remainder of the meeting.

B. Election of 2011 Executive Committee

Steve Burnett moved, seconded by Meyer, to appoint Jeanne Burch and Pat Shaw as the Wheeler and Gilliam County representatives to the Executive Committee. The motion carried unanimously.

C. Approval of Budget Calendar

Sarah Brumbaugh stated the first Budget Meeting is scheduled for March 22nd beginning at 9:00 a.m. The Board of Directors meeting will follow at 3:00 p.m. The Budget Hearing is scheduled for May 24th at 1 p.m.

Meyer moved, seconded by Weimer, to accept the Budget Calendar as presented. The motion carried unanimously.

D. Appoint Budget Officer

Burnett moved, seconded by Smith, to appoint Sarah Brumbaugh as the Budget Officer. The motion carried unanimously.

E. Appoint Budget Committee Members

Brumbaugh stated she does not have a candidate from Wasco County. Barbara Briggs is willing to serve from Hood River County, however, she will be unable to attend the first meeting on March 22nd.

Brumbaugh requested the Board approve the current slate:

Dee Luellen, Sherman County
Ted Molinari, Wheeler County
Delene Durfey, Gilliam County
Barbara Briggs, Hood River County

Ahier moved, seconded by Meyer, to accept the appointments from the various counties to the Budget Committee. The motion carried unanimously.

F. Presentation of Audit Report

Carol Friend, Friend & Reagan, PC, reviewed the Audit Report provided in the Board packets. Friend stated there are no material weaknesses or significant deficiencies to report in our internal controls. The audit report covers the year ending June 30, 2010.

Following review of the report, Holliday moved, seconded by Burch, to accept the 2010 Audit Report as presented. The motion carried unanimously.

G. Adoption of Resolution No. 10-03, Revising the FY 2010/11 Budget.

Brumbaugh presented the revised budget document as provided in the Board packets. She stated that each year a modification is done to the adopted budget to accurately reflect the grant dollars received. Following the presentation, Holliday moved, seconded by Weimer, to adopt Resolution No. 10-03 as presented. The motion carried unanimously.

H. Adoption of Amended Transportation Drug & Alcohol Policy

Dan Schwanz presented the policy that was provided in the Board packets. He stated the Federal Department of Transportation added two new drugs to the random testing list - MDMA/MDA also known as Ecstasy. The drug is highlighted on page 3 of the amended policy. In response to a question from the Board, Schwanz stated this policy applies to all DOT regulated operators and not to regular MCCOG employees.

Following the presentation, Meyer moved, seconded by Perkins, to adopt the Amended Transportation Drug & Alcohol Policy as presented. The motion carried unanimously.

I. Consideration of Amending No. 8 of the AAA Meal Site Policies

Bill Larson presented the proposed amendment to No. 8 of the policies as suggested by SAC. Holliday moved, seconded by Smith, to approve the amended language to No. 8 as proposed.

The Board discussed the proposed amendment and concluded that it does not meet the objective of No. 8 as it was written and adopted by the Board. The goal is to keep a meal site open in every county. During lean budget times this may mean reducing dollars from larger meal sites in order to make that happen. It was clarified that SAC is an advisory committee to the MCCOG Board and the Board does not have to accept amendments to current Board policies.

Following discussion, Ahier moved to table action on No. 8 and send it back to the SAC committee for further discussion and explanation. Holliday rescinded her motion. Ahier's motion was seconded by Shaw.

The Board discussed why they would send this back to SAC if they were comfortable with the adopted language. There was some discussion regarding No. 2 and if it should be amended to include language to support the current funding formula. No action was taken to amend No. 2 as doing so might make it in conflict with No. 8.

Following discussion, the question was called and the motion carried unanimously.

Meyer and Shaw stated they would be willing to attend a SAC meeting to further discuss No. 8 and clarify the Board's goal with regards to meal sites.

J. Appointment of Sherry Holliday to serve on the Senior Advisory Committee

Shaw moved, seconded by Burch, to appoint Holliday to the SAC Committee.

John Arens suggested that in order to eliminate the appearance of any conflicts of interest, Holliday be appointed as an ex-officio member to serve as the liaison to the MCCOG Board. Shaw amended her motion to appoint Holliday as the ex-officio liaison to the SAC Committee. Burch seconded the amended motion. The motion carried unanimously.

V. REPORTS/COMMUNICATIONS

A. Director's Reports:

1. Bob Futter, Building Official

A written report was provided in the Board packets. No comments were made.

2. Bill Fashing, Community Development Director

Fashing discussed the Sustainability Consortium material provided in the Board packets. Fashing reported the Consortium is now in place as all entities have signed the Memorandum of Understanding forming it. He said outreach activities will take place over the next several months to tribal communities, cities and counties. The Consortium lays the foundation for seeking federal dollars for our region in the areas of planning, transportation, environmental issues, and housing.

Jett discussed a historic meeting recently held in Sherman County with area mayors. The purpose was to discuss housing needs. Fashing said the Consortium might be able to assist and suggested the mayors consider meeting with Consortium members to further define needs or concepts.

In response to a question about budget impacts, Fashing stated the expense is minimal at this point and only involves staff attending meetings. Down the road it will involve grant writing activities which will include additional staff time expenses.

Jett and Perkins complimented staff on moving this forward. It's a huge move in the right direction to get these groups working together.

Fashing discussed briefly other activities he is working on such as the CORE Project and a more detailed business plan for the MCCOG Training Center; the Sherman County Housing Inventory, and a Tri-County meeting on housing.

Burnett commented that Sherman County was very pleased with the work Fashing did on their housing survey.

3. Bill Larson, AAA Director

Larson briefly discussed recent activities including a request from the Hood River Senior Center for nutrition center funds; Wheeler County is in discussions about starting up a meal site in Fossil; the Respite Program is coming back on line after being gone for several months, this time coordinated through our office with the help of a former CAP employee who was their respite worker. The future of the Oregon Project Independence (OPI) program is still not known. He noted the AAA Deficiency Report has been completed which dealt with multiple deficiencies in the area of reporting, meeting with clients and updating information. He said those deficiencies have been resolved and the State is satisfied. Elaine Young will be invited to address the BOD in the near future.

Burch stated recent outreach efforts to Fossil area residents have been unsuccessful. Most are happy to travel to Condon and there does not seem to be great deal of interest in starting up another meal site in Fossil.

3. Executive Director's Report

Arens reported that MCCOG is forming a good relationship with School District 21 surrounding the concept of the CORE project. He discussed a recent visit to the Ace Academy in Portland which is geared toward competency based as opposed to academic based program. This is similar to what our center is proposed to be like. We will be working with District 21 to put together a needs assessment in order to have a better

understanding of what the MCCOG training facility should be. This is a long-term project of at least four to five years.

Following discussion, Meyer moved, seconded by Ahier, to move into Executive Session as authorized under ORS 192.660 (2) (b) and (I). The motion carried unanimously.

VI. EXECUTIVE SESSION – ORS 192.660 (2) (b) (I)

1. Executive Director’s Performance Review
2. Real Property

The Board came out of Executive Session and no action was taken.

VII. ADJOURN

There being no further discussion, the meeting adjourned at _____ p.m.

ATTEST:

Respectfully Submitted:

Cliff Jett
Chairperson

Tine Meriwether
Executive Assistant