

MID-COLUMBIA COUNCIL OF GOVERNMENTS
BOARD OF DIRECTORS MEETING MINUTES
Tuesday, January 28, 2014, 1:00 p.m. to 3:00 p.m.
Board Room, 1113 Kelly Avenue, The Dalles, Oregon

ORIGINAL

2014 Board of Directors:

Gilliam County: *Mike Weimer, Steve Shaffer
Hood River County: *Maui Meyer, Les Perkins.
Sherman County: *Michael Smith, Cliff Jett, Tom McCoy
Wasco County: *Rod Runyon, Scott Hege, Carolyn Wood
Wheeler County: *Chris Perry, Jack Lorts, Anne Mitchell
(*denotes Executive Committee Members)

I. CALL TO ORDER

A. Roll Call and Introductions

Michael Smith called the meeting to order at 1:07 pm

Present: Michael Smith, Ed Weathers, Les Perkins, Anne Mitchell, Mike Weimar, Carolyn Wood, Rod Runyon, Scott Hege, Tom McCoy, Cliff Jett.

Absent: Maui Meyer, Steve Shaffer, Jack Lorts

Absent at

Roll Call: Chris Perry arrived at 1:45 p.m.

Staff: John Arens, Executive Director; Sarah Braumbaugh, Fiscal Director; Marti Kantola Dane, Mediation Director; Marvin Pohl, AAA Director; Tine Meriwether, Executive Assistant.

Guests: Rodger Nichols, Haystack Broadcasting; Bill Lennox & Teunis Wyers, Six Rivers Mediation Advisory Committee; Wayne Lease.

Approval of Minutes

A. Approval of December 17, 2013 minutes.

Cliff Jett moved, seconded by Mike Weimar, to approve the December 17, 2013 minutes. The motion carried unanimously:

AYES: Smith, Weathers, Perkins, Mitchell, Weimar, Wood, Runyon, Hege, McCoy, Jett (10).

Open Agenda

(This time set aside for the public and board members to introduce subjects NOT on the agenda).

Wayne Lease stated he had not received any responses to the concerns he provided in a packet to the Board. Chair Smith stated his concerns had been reviewed by MCCOG's legal counsel and MCCOG is in compliance.

Action Items

A. Election of 2014 Board Officers

Chair Smith asked for nominations.

Les Perkins nominated the existing slate of officers for 2014. Tom McCoy seconded the nomination.

There being no further nominations, Chair Smith called for a vote on extending the current slate of officers for another year:

AYES: Weathers, Perkins, Mitchell, Weimar, Wood, Runyon, Hege, McCoy, Jett (9).

ABSTAIN: Smith (1).

B Election of 2014 Executive Committee

Chair Smith asked for nominations.

Les Perkins nominated Maui Meyer to serve on the Executive Committee, seconded by Ed Weathers.

Rod Runyon nominated Les Perkins to serve on the Executive Committee, seconded by Scott Hege.

Rod Runyon nominated Anne Mitchell to serve on the Executive Committee, seconded by Scott Hege.

Mike Weimar moved, seconded by Carolyn Wood, to close nominations for Wheeler County and cast a unanimous ballot for Anne Mitchell.

There being no further nominations, Chair Smith called for a vote to appoint Maui Meyer to represent Hood River County:

AYES: Weathers, Perkins, Mitchell, Weimar, Wood, McCoy, Jett (7).

Chair Smith then called for a vote to appoint Les Perkins to represent Hood River County:

AYES: Hege, Runyon, Smith (3)

Chair Smith called for a vote to appoint Anne Mitchell to represent Wheeler County:

AYES: Smith, Weathers, Perkins, Mitchell, Weimar, Wood, Runyon, Hege, McCoy, Jett (10).

C. Appoint Budget Officer.

Mike Weimar moved, seconded by Cliff Jett, to appoint Sarah Brumbaugh as the Budget Officer. The motion carried unanimously.

AYES: Smith, Weathers, Perkins, Mitchell, Weimar, Wood, Runyon, Hege, McCoy, Jett (10)

D. Appoint Budget Committee Members.

Sarah Brumbaugh, Finance Director, spoke and stated both Bill Lennox and Ted Molinari were willing to be reappointed to the Budget Committee. Lennox represents Wasco County and Molinari represents Wheeler County.

Following discussion, Carolyn Wood moved, seconded by Cliff Jett, to reappoint Bill Lennox and Ted Molinari to the Budget Committee. The motion carried unanimously.

AYES: Smith, Weathers, Perkins, Mitchell, Weimar, Wood, Runyon, Hege, McCoy, Jett (10)

E. Consideration of Resolution No. 12-28, Mediation Program Transition.

John Arens, Executive Director, stated staff and representatives from Six Rivers Dispute Resolution Center (SRDRC) have come to an agreement and both parties approve of Resolution No. 12-28 and the terms set forth in the Transition Agreement. He stated it was MCCOG's intent to "get to zero" in closing out the budget for Six Rivers Community Mediation Services. He stated any additional revenues outside of what was budgeted for, will go to SRDRC.

Teunis Wyers, legal counsel representing SRDRC, spoke regarding carryover funds. He stated the new entity would like to have start up dollars for their new office. One item that remains unresolved is the issue of \$4,500 of unfunded federal dollars and MCCOG would like to be reimbursed this amount. However, he went on to say that he has contributed 30 hours of his own time in working through the transition agreement and setting up the 501c3 designation for the new entity. He stated it amounts to \$4,500.

Brumbaugh clarified that the USDA funds of \$4,500 were anticipated but then never received. MCCOG's General Fund has covered expenses committed against the funds that never materialized.

Arens stated Marti Kantola Dane, Mediation Director, has done a good job of generating additional revenue into the program and it is anticipated that there will be a carryover amount of approximately \$20,000 for the new entity. He stated he did not support providing the additional \$4,500.

Bill Lennox, Six Rivers Advisory Committee Chair, stated he did not believe that Six Rivers should be "shackled" with the \$4,500 debt as they are "going out the door."

Following comments, Scott Hege moved, seconded by Carolyn Wood, to forgive the \$4,500 as a debt. The motion carried unanimously.

AYES: Smith, Weathers, Perkins, Mitchell, Weimar, Wood, Runyon, Hege, McCoy, Jett (10)

Cliff Jett moved, seconded by Les Perkins, to approve Resolution No. 12-28 and authorize John Arens to sign the Transition Agreement. The motion carried unanimously.

AYES: Smith, Weathers, Perkins, Mitchell, Weimar, Wood, Runyon, Hege, McCoy, Jett (10)

Reports/Communications

A. On-The-Job Training Grants, Holli Francis, WIA Program Director.

Chris Perry entered the meeting at approximately 1:45 p.m.

B. Transportation Update, John Arens, Executive Director

Arens stated he had attended the Public Hearing at City Hall regarding the Conditional Use Permit (CUP) for the property proposed for the new Transportation Center. He stated the CUP was approved with 22 conditions.

The construction project and the building design were discussed. [*Scott Hege asked if there is something "that shows the project" "from a funding standpoint" "what the estimated cost is, where that money is coming from for capital construction" and if an analysis has been done to determine "how that building is going to operate in terms of operating revenue". In response, Arens stated the total project cost is estimated at approximately \$3.9 mil and we have \$3.2 mil in grants. With regards to operational expenses, Arens stated there will be no capital payments related to the project; just O&M. The building design will be as energy efficient as possible with cost savings and minimal expenses in interior finishes such as lighting and flooring, for example.*] The project will be done in phases with the first phase including a bus shelter. The second phase will include a shop and bus barn. The \$100,000 loan from Building Codes Reserve was used as a match for the grants received and, will be repaid to over a 10 year period. Arens reported that additional staff will be hired if additional brokerage contracts are realized. It was further noted that [*after Transportation moves to their new facility, they will no longer pay facility costs associated with their old location. That amount (\$25,000 annually) will be spread out over the remaining programs housed in the Kelly Avenue building.*]

Arens further reported that the Coordinated Care Organization/Pacific Source issue will be coming up as an agenda item at the February Board meeting. There was discussion regarding a contract for services. Arens reported he would be reluctant to commit to a fixed income without some flexibility built in. The Transportation Director and Operations Manager will be rearranging their offices to make room for additional staffing needed to support the increase in dispatching needs.

Arens spoke of a Regional Solutions meeting where there was a discussion regarding a pilot project around transportation costs in Hood River, Wasco and Sherman County. He asked if the transportation pilot could also include Gilliam and Wheeler counties. Rod Runyon indicated he would pass this along to the Regional Solutions group.

C. Area Agency on Aging (AAA) Report.

Marvin Pohl, AAA Director, reported he had accepted a "heartfelt apology" from Judge Chris Perry.

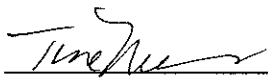
Pohl reported on a grant written for the Money Management Program to help increase the program in Hood River. Grant dollars of \$60,000 to \$80,000/annually will be used to set up a satellite office at MCCOG that will help support the program in other regions. It is exclusively a volunteer based project and no new paid staff will be added at this time. With regards to the SHIBA Program, he stated that staff member Shirley Ludlow will be retiring. He stated that thanks to Shirley's efforts, the SHIBA program is renowned in the state. A new person, residing in the east county area, will come onboard to continue the program. Pohl stated his plans that the Living Well program be integrated with the Hispanic aging community along with a senior meal site.

In other news, Pohl reported: that the Hood River Valley Adult Center's senior meals contract with MCCOG is out of compliance and may be terminated; a rural research project; and, the Oregon Project Independence (OPI) received another \$95,000 and he is considering hiring additional help and/or may use some of the dollars for a Memory Care adult day-care facility through Providence.

Adjourn

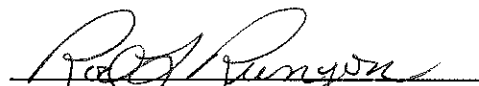
There being no further business to come before the MCCOG Board of Directors the meeting was adjourned.

Respectfully submitted by:



Tine Meriwether, Executive Assistant

ATTEST:


Rod Runyon, Acting Chair