

MID-COLUMBIA COUNCIL OF GOVERNMENTS

Board of Directors Meeting Minutes

Tuesday, November 25, 2014 1:00 p.m. to 3:00 p.m.

Board Room, 1113 Kelly Avenue, The Dalles, Oregon

2014 Board of Directors:

Gilliam County: *Mike Weimer, Steve Shaffer, Denise Ball
Hood River County: *Maui Meyer, Les Perkins, Mark Zanmiller.
Sherman County: *Michael Smith, Cliff Jett, Tom McCoy
Wasco County: *Rod Runyon, Scott Hege, Carolyn Wood
Wheeler County: *Anne Mitchell, Chris Perry, Jack Lorts
(*denotes Executive Committee Members)

I. Call to Order

A. Roll Call and Introductions

The meeting was called to order by Michael Smith, Chair.

Present: Denise Ball, Cliff Jett, Tom McCoy, Maui Meyer, Anne Mitchell (via conference call), Rod Runyon, Steve Shaffer, Michael Smith, Mike Weimar, and Carolyn Wood.

Absent: Jack Lorts, Les Perkins, Chris Perry, and Mark Zanmiller.

Staff: John Arens, Executive Director; Sarah Brumbaugh, Fiscal Director; Cecilia Lamas-Guiney, Executive Assistant; Dan Schwanz, Transportation Director; Stephanie Ziegler, MCBCS.

Guests: Rodger Nichols, Haystack Broadcasting.

B. Approval of September 16, 2014 Board Minutes.

Tom McCoy moved, seconded by Steve Shaffer, to approve the minutes as presented. The motion carried unanimously.

AYES: Ball, Jett, McCoy, Meyer, Mitchell, Runyon, Shaffer, Smith, Weimar, Wood (10)

NAYS: None (0)

II. Open Agenda

There were no public comments.

III. Action Items

A. Audit

Carol Friend presents and discusses MCCOG 2014 Audit Report. Reviews various parts of audit. Pg. 59, report on internal control over financial reporting; audit found no discrepancies. Pg. 61, reports on compliance and internal control on compliance; MCCOG complied, no inefficiencies found. Overall, MCCOG had a clean audit report.

Cliff Jett moved, seconded by Denise Ball, to accept audit as presented. The motion passed by the following vote:

AYES: Ball, Jett, McCoy, Meyer, Mitchell, Runyon, Shaffer, Smith, Weimar, Wood (10)

NAYS: None (0)

B. Budget Modification, Resolution 14-03 – Sarah Brumbaugh

Brumbaugh presents and describes proposed audit modifications. Michael Smith asks question regarding Field Manager position. Dan Schwanz, MCCOG Transportation Director, speaks on matter; confirms that a PT Field Manager can efficiently perform the job. Denise Ball asks for clarification on position of Building Official. John Arens replies that MCCOG's intent is to "promote" Tony Clifton when he completes his certifications & credentials (approx. 6 months). Until then, Robert Futter has agreed to come onboard to serve as Building Official. Maui asks for clarification on budget summary. Sarah clarifies.

The motion is made to approve the proposed budget and modifications. Maui Meyer moved, seconded by Cliff Jett, to accept the modifications and Resolution 14-03 as presented.

AYES: Ball, Jett, McCoy, Meyer, Mitchell, Runyon, Shaffer, Smith, Weimar, Wood (10)

NAYS: None (0)

C. NEMT Ecolane Software

Dan Schwanz discussed Transportations current status and status of Ecolane software. Michael Smith asks for yearly maintenance fee on Ecolane software, to which Schwanz responds that it's 11,000. Schwanz mentions that this is a small field, he and colleagues did a competitive comparison for services, and Ecolane was less than, or similar to, others in the field. John Arens adds to conversation, mentioning that this is a better rate than we would receive down the road with Ecolane, as they're in the process of developing software with GOBHI.

Scott asks for clarification on what Schwanz is asking for. Schwanz clarifies that this conversation is to keep the Board informed of the situation and discussions. Arens specifies; MCCOG is asking the Board to authorize Executive Director (Arens) to continue in negotiations with Ecolane.

The motion is made to authorize Arens to continue negotiations with Ecolane. Denise Ball moves, seconded by Maui Meyer, to authorize Arens to continue negotiations with Ecolane.

Tom McCoy suggests amendment to motion; negotiations with Ecolane can continue upon condition that State will provide resources to pay for the software.

Board agrees with McCoy's suggestion and motions to reapprove motion as amended; Arens may continue negotiations with Ecolane if State provides resources to fund software.

AYES: Ball, Jett, McCoy, Meyer, Mitchell, Runyon, Shaffer, Smith, Weimar, Wood (10)
NAYS: None (0)

IV. Reports/Communications

A. John Arens

i. Deputy Director

Arens provides additional information about Deputy Director (DD) position as requested by Board and Executive Committee at previous meetings. Board agrees to a consensus on supporting information being efficient to support previous motions to approve of the DD position.

ii. Building Official

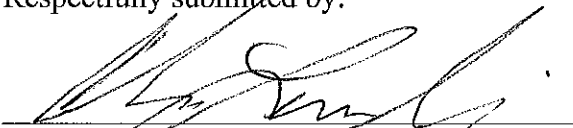
Arens speaks on current plan in place for Mid-Columbia Building Codes Services (MCBCS) Building Official position; Robert Futter will serve as temporary MCBCS Building Official until current MCBCS staff member receives his certifications to become Building Official. Board discusses original interview/hiring team during last Building Official recruitment. Denis Ball summarizes the previous interview/hiring process.

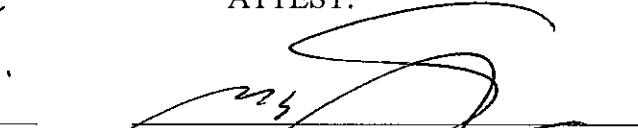
V. Adjourn

There being no further business to come before the MCCOG Board of Directors, the meeting was adjourned at 3:12 p.m.

Respectfully submitted by:

ATTEST:


Cecilia Lamas-Guiney, Executive Assistant


MCCOG Board Chair