

MCBCS PERMIT ISSUANCE, TRANSFER & INSP REQUEST POLICY

This office follows Oregon Administrative Rules and statutes concerning issuance and transferring of permits. Additional MCCOG permit transfer rules are contained with MCCOG Ordinance 10-01, Section 17. Expiration policies have been changed from State rules and are contained within MCBCS policy statement on www.mccog.com. Then click on building codes, then on policies.

- 1) Structural & Mechanical
 - a) Issuance:
 - i) Structural & mechanical permits may be issued to the contractor doing the work, to a property owner who is doing their own work or a property owner listing a contractor.
 - b) Transfer
 - i) Permit transfers from one person or contractor to another may be made. If the owner has obtained the permit, listing a contractor, the owner may simply notify our office of the new contractor. If the permit is transferred from owner to owner or contractor to contractor, written, signed approval will be required from both the original and new permit holders..
- 2) Electrical:
 - a) Issuance:
 - i) Electrical permits may be issued to an owner of a single family dwelling that is not for sale, lease or rent or to the electrical contractor doing the work, signed by the supervising electrician (ORS 479.540). A general contractor may NOT obtain an electrical permit, except a temporary service. If the work is done by an electrical contractor, that contractor MUST pay for and obtain the permit. (OAR 918-309-0000 (1) & (2)
 - b) Transfer
 - i) Electrical permits may not be transferred from one person or contractor to another. OAR 918-309-0000 (5); MCCOG Ordinance 10-01, Section 17
- 3) Plumbing
 - a) Issuance:
 - i) Plumbing permits may be issued to an owner, if the owner is doing the work (residential property only), or to the plumbing contractor doing the work. An owner, general contractor or any other person may NOT obtain a plumbing permit for a plumbing contractor unless approved, in writing, by the plumbing contractor as an authorized representative. OAR 918-780-0060 (1) & (2)
 - b) Transfer:
 - i) Permits may be transferred from an owner or contractor to another contractor, or from a contractor to owner on a residential project. They may NOT be transferred from an owner to new owner. Written, signed approval from both the original and new permit holder is required prior to any transfer.
- 4) Inspection Requests
 - a) All inspection requests are the responsibility of and required to be made by the permit applicant.
- 5) New permit fees where transfer not possible:
 - a) Permit fees will be determined on a case by case basis when a partially completed permit cannot be transferred. Typically, if the already completed work cannot be separated, inspected and finalled, the new permit fee will be based on the total work.

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