

ORIGINAL

MID-COLUMBIA COUNCIL OF GOVERNMENTS

Board of Directors Meeting Minutes

Tuesday, May 12, 2015 10:00 a.m. to 11:30 a.m.

Board Room, 1113 Kelly Avenue, The Dalles, Oregon

2015 Board of Directors:

Gilliam County: Denise Ball, Steve Shaffer, *Mike Weimer
Hood River County: *Maui Meyer, Les Perkins, Mark Zanmiller.
Sherman County: Tom McCoy, *Michael Smith
Wasco County: Russ Brown, Scott Hege, *Rod Runyon
Wheeler County: Lynn Morley, *Chris Perry
(*denotes Executive Committee Members)

I. Call to Order

A. Roll Call and Introductions

The meeting was called to order by Michael Smith, Chair.

Present: Denise Ball (via phone), Russ Brown, Tom McCoy, Maui Meyer, Lynn Morley, Patrick C. Perry, Rod Runyon, Michael Smith, Mike Weimar, and Mark Zanmiller.

Absent: Scott Hege, Les Perkins, and Steve Shaffer.

Staff: John Arens, Executive Director; Cecilia Lamas-Guiney, Executive Assistant; Sarah Brumbaugh, Fiscal Director; Lynda Dallman, Human Resources; Larry Titus, Network Administrator; Stephanie Ziegler, MCBCS Director.

Guests: None.

B. Approval of minutes from March 3, 2015 Board Meeting.

Maui Meyer moved, seconded by Tom McCoy, to approve the minutes as presented. The motion carried unanimously.

AYES: Ball, Brown, McCoy, Meyer, Morley, Perry, Runyon, Smith, Weimar, Zanmiller (10)

NAYS: None (0)

II. Open Agenda

None heard.

III. Action Items

A. Resolution 14-06, Sarah Brumbaugh

Sarah Brumbaugh presents Resolution 14-06, an Asset Surplus Resolution to acknowledge surplus of five fleet vehicles. Describes surplus vehicles and asks Board to reference vehicle surplus summary.

Mike Weimar moves to approve Resolution 14-06, seconded by Russ Brown. Motion passed by following vote:

AYES: Ball, Brown, McCoy, Meyer, Morley, Perry, Runyon, Smith, Weimar, Zanmiller (10)
NAYS: None (0)

B. Revised Employee Handbook

Lynda Dallman presents item. As discussed with the Executive Committee, they wanted to make the Handbook more inviting so included things like a Welcome Letter. Refers Board to Handbook's Summary of Changes and explains major changes.

Rod Runyon asks about wordage "unless business needs change..."

Dallman responds that this is general legal wordage to allow staffing options and flexibility.

Mark Zanmiller asks if current staff will be provided revised Handbook as well. Dallman responds that current staff will receive revised Handbook and will sign an acknowledgment letter confirming this.

Rod Runyon moves, seconded by Tom McCoy, to approve the revised Employee Handbook as presented. The motion passed unanimously.

AYES: Ball, Brown, McCoy, Meyer, Morley, Perry, Runyon, Smith, Weimar, Zanmiller (10)
NAYS: None (0)

IV. Reports/Communications

A. Executive Director Update

John Arens presents a letter to the Board and staff stating his resignation.

Board enters into Executive Session to discuss this matter in detail; all non-essential staff are asked to exit.

The Board exits Executive Session. Michael Smith states the Board has received the Executive Directors' (Arens) notice of resignation.

Mike Weimar moves to accept the resignation of John Arens, MCCOG Executive Director. Motion is seconded by Russ Brown. All ayes as noted in the vote below:

AYES: Ball, Brown, McCoy, Meyer, Morley, Perry, Runyon, Smith, Weimar, Zanmiller (10)
NAYS: None (0)

Discussion moves to the plan for Executive Director replacement/recruitment.

Mark Zanmiller suggests the Executive Committee be authorized to manage the recruitment process. Russ Brown asks if Zanmiller would offer his assistance to the Executive Committee during this process; Zanmiller confirms he would. Board agrees with suggestion.

Mark Zanmiller moves, seconded by Patrick C. Perry, to authorize the Executive Committee to manage the Executive Director recruitment process. Motion is carried by the following vote:

AYES: Ball, Brown, McCoy, Meyer, Morley, Perry, Runyon, Smith, Weimar, Zanmiller (10)
NAYS: None (0)

Discussion moves to negotiating Executive Directors separation. Michael Smith asks Board who they would have negotiate this.

Maui Meyer suggests this be the Executive Committee as well.

Mark Zanmiller motions to approve of the Executive Committee negotiating these terms: the Executive Committee be responsible for the separation and release agreement with John Arens, with the intent that he stay on board through the search process and any overlap that is required, with an expected end date of September 30; either party may terminate the agreement earlier with proper notice. Motion is seconded by Patrick C. Perry and approved by the following vote:

AYES: Ball, Brown, McCoy, Meyer, Morley, Perry, Runyon, Smith, Weimar, Zanmiller (10)
NAYS: None (0)

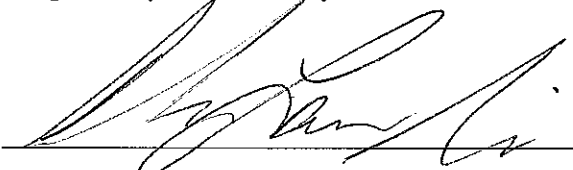
Smith moves discussion to next topic; for the Board of Directors to meet once a month during this time period. Board is in consensus to meet monthly.

Smith asks for any other items for the good of the order. Ends discussion with thanking John Arens for his continued leadership through this transition.

V. Adjourn

There being no further business to come before the MCCOG Board of Directors, the meeting was adjourned at 11:10 a.m.

Respectfully submitted by:


Cecilia Lamas-Guiney, Executive Assistant

ATTEST:


MCCOG Board Chair