

MID-COLUMBIA COUNCIL OF GOVERNMENTS

Board of Directors Meeting Minutes

ORIGINAL

Tuesday, September 22, 2015 1:00 p.m. to 3:00 p.m.

Board Room, 1113 Kelly Avenue, The Dalles, Oregon

2015 Board of Directors:

Gilliam County: Denise Ball, Steve Shaffer, *Mike Weimer
Hood River County: *Maui Meyer, Les Perkins, Mark Zanmiller.
Sherman County: Tom McCoy, *Michael Smith
Wasco County: Russ Brown, Steve Kramer, *Rod Runyon
Wheeler County: Lynn Morley, *Chris Perry
(*denotes Executive Committee Members)

I. Call to Order

A. Roll Call and Introductions

The meeting was called to order by Michael Smith, Chair.

Present: Denise Ball, Steve Kramer, Tom McCoy, Lynn Morley, Les Perkins, Rod Runyon, Steve Shaffer, Michael Smith, Michael Weimar, Mark Zanmiller.

Absent: Russ Brown, Kaylene Korpi, Maui Meyer, Patrick Perry.

Staff: John Arens, Executive Director; Cecilia Lamas-Guiney, Executive Assistant; Sarah Brumbaugh, Fiscal Director; Brent Olson, Transportation Operations Director; Steve King, StRUT Program Manager.

Guests: Rodger Nichols, Haystack Broadcasting; Kathy Fitzpatrick, Gorge Hubs.

B. Approval of minutes from August 25, 2015 meeting.

Mark Zanmiller motioned, seconded by Steve Shaffer, to approve minutes as presented. The motion was approved unanimously.

AYES: Ball, McCoy, Morley, Perkins, Runyon, Shaffer, Smith, Weimar, Zanmiller (9)

NAYS: None (0)

ABSTENTION: Kramer (1)

II. Open Agenda

Brent Olson, MCCOG Transportation Operations Director, requests to add "StRUT box truck" to agenda.

Michael Smith will add this item under Reports/Communications.

Mark Zanmiller asks for an update on the Executive Director search. Smith adds that item to the agenda as well.

III. Action Items

A. Guest, Kathy Fitzpatrick for Gorge Hubs

Michael Smith opens the floor to Kathy Fitzpatrick from Gorge Hubs. Fitzpatrick addresses the Board; provides information about the Gorge Hubs project. Goal is to turn the trail into a world-class trail system along the historic highway. In January, representatives from the six cities met in Cascade Locks, discussed this concept, with an end idea of a hub (bike station, rest area and welcome center) at each city along the trail.

Study of bicycle recreation in the Gorge showed that in 2013 bicycle recreation brought over \$21,000,000; most of which got “stuck” in Hood River. Having this hub project would extend that recreation activity and recreation funds. The Hub has identified a Connect Oregon grant and has been discussing which region to apply under. The Hub may seek sponsorship from MCCOG for this potential grant.

After discussion, Steve Shaffer moves, seconded by Denise Ball, to approve and sign the Gorge Proclamation. Motion passed by the following vote:

AYES: Ball, Kramer, McCoy, Morley, Perkins, Runyon, Shaffer, Smith, Weimar, Zanmiller (10)

NAYS: None (0)

B. StRUT; Retail of Excess Technology, Steve King

Steve King, StRUT Program Manager, discusses concept. StRUT receives donated equipment, such as DVI cables and keyboards, in new or like new condition. These items are offered to member schools, but the majority of them are not used and end up being broken down into recycling; for cents apiece. Without a demand from member schools, even the new items end up being broken down and recycled. The thought is to sell these new or like new items via the web to get more profit than StRUT does currently from recycling. Thus, StRUT is proposing doing a pilot project to see if this concept is feasible. The donor of these items is OHSU; who agree that this would be a better use of these products. King mentions that he will come back to the Board with updates during this pilot project.

Denise Ball asks how long King expects the trial to take. King responds a couple of months should suffice.

Mike Weimar moves to authorize StRUT to do a trial run of the non-data storage equipment resale, motion seconded by Lynn Morley.

Steve Shaffer asks if two months is long enough to get a good reading. After discussion, Board agrees to review in two months. Motion passes with following vote:

AYES: Ball, Kramer, McCoy, Morley, Perkins, Runyon, Shaffer, Smith, Weimar, Zanmiller (10)

NAYS: None (0)

IV. Reports/Communications

A. Departmental Updates

i. AAA; Feasibility Study, Marvin Pohl

*Item moved to end of agenda.

ii. Transportation; Transit Center

John Arens asks Brent Olson to speak for item as Dan Schwanz, Transportation Director, is unavailable. Brent Olson provides update on The Dalles Transit Center (TDTC). Construction is going well; currently doing the ground work. Have had some issues, such as discovering the previous facility's pipeline (septic, sewer lines). Hopefully by the middle of October the ground work will be complete. They (Transportation Directors) have bi-weekly meetings with the contractors and all have been productive and well. Project is set to be completed next April.

iii. StRUT; Box Truck, Brent Olson

Olson provides that StRUT's current box truck is old and continues to have maintenance issues. It is currently in the shop (again), and this leaves StRUT out of a truck to pick up their donated equipment as well as increased costs on repair. He is asking the Board for guidance on the options of either continuing to repair the truck or purchasing another box truck. The other issue is that StRUT does not have the funds for a new truck.

Steve King joins discussion; speaks to trucks current issues and those mechanical issues it has been having.

Michael Smith asks what StRUT does when the truck is unavailable. King replies that when StRUT has to, they usually contract with CRG Freight to pick up/drop off their donations.

Mark Zanmiller asks Sarah Brumbaugh if she budgeted a capital replacement.

Brumbaugh replies that they did not, it would be included in the modification. StRUT may or may not have the budget for another truck. Repairs are currently being charged to the program.

Rod Runyon asks Brent Olson if he has looked at any used avenues, like State surplus inventory.

Olson replies that he has reviewed a couple Penske trucks; but cautions against investing in State surplus vehicles of this type. States he will continue to look for used options.

Runyon asks for more information on used stock available; to have those numbers to factor into the decision.

Board reaches a consensus to continue reviewing the market with the budget in mind (\$30-\$35,000) and revisit topic next month.

iv. Fiscal; Audit Results, Sarah Brumbaugh

Sarah Brumbaugh states that audit is near completion, which she will bring to Board when complete. Can say though that it is clean and no comments, observations, findings found.

B. MCCOG Hood River Facility, John Arens

John Arens addresses Board and provides summary of situation with budget and facility. The Workforce (WIOA) program uses the Hood River space, and pays for the space, has had a significant reduction in budget. Because of this reduction, the program does not have the budget to fund the Hood River facility. After discussions with Fiscal, the concluding recommendation is to close the Hood River office. Arens suggests contacting community partners to inquire about space availability so that WIOA staff can still have a presence and provide services in the Hood River area.

Mark Zanmiller asks for clarification on budgetary factors. Sarah Brumbaugh provides clarification on the financial factors.

After further discussion, Steve Shaffer moves to give Executive Director authorization to proceed with closing the lease for the Hood River office. The motion is seconded by Denise Ball, and passed with the following vote:

AYES: Ball, Kramer, McCoy, Morley, Perkins, Runyon, Shaffer, Smith, Weimar, Zanmiller (10)
NAYS: None (0)

Mark Zanmiller motions, seconded by Les Perkins, for MCCOG staff to pursue other facility space for the WIOA staff, so the program can maintain a presence in Hood River. Motion is passed unanimously.

AYES: Ball, Kramer, McCoy, Morley, Perkins, Runyon, Shaffer, Smith, Weimar, Zanmiller (10)
NAYS: None (0)

***i. AAA; Feasibility Study, Marvin Pohl**

Marvin Pohl joins meeting to provide update on AAA Feasibility Study. Pohl states he recommends pausing the study (bringing financial stats to the Board) until the new Executive Director is on board; so that he or she may be part of the process.

The Board agrees with this recommendation. Discussion moves to next topic.

*John Arens adds information on a recent meeting he and Sarah Brumbaugh had with Central Oregon Intergovernmental Council (COIC) in regard to the WIOA program.

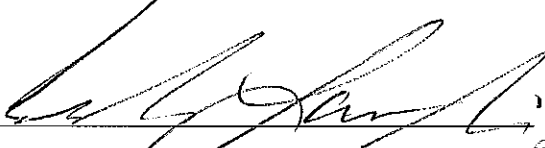
*Michael Smith provides update on the Executive Director Recruitment. The Executive Committee held Skype interviews with five candidates, narrowed those to three and scheduled interviews. From those, one of the candidates dropped out due to an unforeseen conflict. The Committee held a final interview with one of the candidates yesterday, and will have the final interview with the remaining candidate tomorrow. A decision should be made tomorrow.

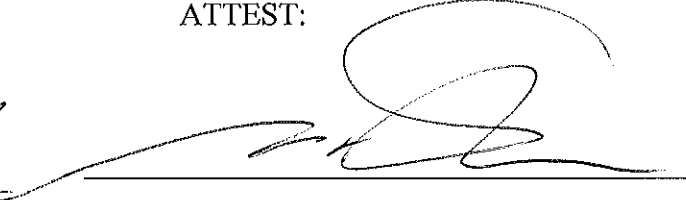
V. Adjourn

There being no further business to come before the MCCOG Board of Directors, the meeting was adjourned.

Respectfully submitted by:

ATTEST:


Cecilia Lamas-Guiney, Executive Assistant


MCCOG Board Chair