

MID-COLUMBIA COUNCIL OF GOVERNMENTS

Board of Directors Meeting Minutes

Tuesday, August 25, 2015 1:00 p.m. to 3:00 p.m.

Board Room, 1113 Kelly Avenue, The Dalles, Oregon

2015 Board of Directors:

Gilliam County: Denise Ball, Steve Shaffer, *Mike Weimer
Hood River County: *Maui Meyer, Les Perkins, Mark Zanmiller.
Sherman County: Tom McCoy, *Michael Smith
Wasco County: Russ Brown, Scott Hege, *Rod Runyon
Wheeler County: Lynn Morley, *Chris Perry
(*denotes Executive Committee Members)

I. Call to Order

A. Roll Call and Introductions

The meeting was called to order by Michael Smith, Chair.

Present: Denise Ball, Russ Brown, Scott Hege, Tom McCoy, Patrick C. Perry, Rod Runyon, Steve Shaffer, Michael Smith, Michael Weimar, Mark Zanmiller.

Absent: Kaylene Korpi, Maui Meyer, Lynn Morley, Les Perkins.

Staff: John Arens, Executive Director; Cecilia Lamas-Guiney, Executive Assistant; Sarah Brumbaugh, Fiscal Director; Marvin Pohl, AAA Director; Mary Barrett, AAA Care Coordinator; Dan Schwanz, Transportation Director.

Guests: Denise Minson and Karin Olson from APD.

B. Approval of minutes from July 28, 2015 meeting.

Mark Zanmiller motioned to approve minutes with corrections to Hege's attendance; motion seconded by Mike Weimar. Motion passed by the following vote:

AYES: Ball, Brown, Hege, Korpi, McCoy, Morley, Runyon, Shaffer, Smith, Weimar, Zanmiller (11)

NAYS: None (0)

II. Open Agenda

No additions heard.

III. Action Items

A. **Transportation Department, Dan Schwanz**

i. Resolution 14-12; Revised Drug & Alcohol Policy

Dan Schwanz addresses Board and speaks to purpose of Policy review. John Arens asks Schwanz to speak to the difference between Transportation Departments Drug & Alcohol Policy and MCCOGs standard Drug & Alcohol Policy. After discussion, Chris Perry moves, seconded by Steve Shaffer, to approve Resolution 14-12 to adopt the revised Drug & Alcohol Policy. Motion passes by the following vote:

AYES: Ball, Brown, Hege, McCoy, Perry, Runyon, Shaffer, Smith, Weimar, Zanmiller (10)

NAYS: None (0)

B. **Fiscal, Sarah Brumbaugh**

i. Resolution 14-13; Revised Purchasing & Bids Policy

Sarah Brumbaugh speaks to item, providing information on necessary policy changes (revisions to policy so it is in compliance with Federal guidelines).

Tom McCoy motions to approve Resolution 14-13 to accept the revised Purchasing & Bids Policy; motion seconded by Steve Shaffer. All ayes, motion passes.

AYES: Ball, Brown, Hege, McCoy, Perry, Runyon, Shaffer, Smith, Weimar, Zanmiller (10)

NAYS: None (0)

ii. Resolution 14-14; Addition to Salary Plan

Brumbaugh provide information to Board for Resolution 14-14; she states she neglected to add the Deputy Director position to the salary plan when it was approved. Is asking to do so now.

Denise Ball moves to approve Resolution 14-14 to authorize the addition of the Deputy Director position to the current salary plan; Tom McCoy seconds.

Scott Hege has two questions; first, he remembered no salary change being requested of Deputy Director position, so how does that effect this request. Second, this would be a significant salary addition to the budget and feels this necessitates discussion.

John Arens responds to Hege's first question; that there is no plan to change the current agreement with the Deputy Directors position, this employee is holding that title but not receiving an increase in salary (as requested by the employee).

Michael Smith asks Brumbaugh if the position had a salary change—moved into a paid status—would that be communicated to the Board prior to being effective.

Brumbaugh replied yes; a salary increase would be a budgetary change and therefore would be brought to the Board prior to any final action.

Russ Brown asks for the point of the Resolution; if there is no change in salary for this position why there is the need for the Resolution.

Brumbaugh states the request is for record purposes; her documents should be consistent with staff positions.

After continued discussion, Denise Ball rescinds her motion and Tom McCoy rescinds his second. Board agrees to table this topic and move it to the end of the agenda.

C. Students Recycling Used Technology (StRUT), John Arens for Steve King

i. Resolution 14-08; Recycled Technology to Local Non-Profits

John Arens addresses Board; provides history of item and states that the requested authorization from StRUT's technology donors has been received. With this Resolution, StRUT management will identify criteria and create a policy to ensure the mission of StRUT is upheld with the additional memberships.

Hege asks about the term "local non-profit" and what exactly that means.

Arens responds that those specifics will be addressed in the policies staff will create. When policies are drafted and finalized, those will be brought to the Board for review.

Chris Perry motions to approve Resolution 14-08, which Mike Weimar seconds. Motion passes by the following vote:

AYES: Ball, Brown, Hege, McCoy, Perry, Runyon, Shaffer, Smith, Weimar, Zanmiller (10)

NAYS: None (0)

ii. Resale of Excess Technology

Arens presents topic and describes the intent of the request to resell excess technology received by StRUT.

Michael Smith asks if donors have authorized resale.

Arens confirms with Executive Assistant; formal authorization has not yet been requested.

Smith suggest creating two items from this; one requesting permission to resell donated equipment and the second to ensure this endeavor is manageable.

Mark Zanmiller suggests this concept be developed more then brought back to the Board.

Arens will forward this information to StRUTs Program Manager.

Board comes to consensus to revisit concept at next meeting.

IV. Reports/Communications

A. AAA; Feasibility Study, Marvin Pohl

Rodney Schroeder joins meeting via conference line; to be available for any questions. Marvin Pohl addresses Board, introduces topic and asks Schroeder questions regarding the Feasibility Study process.

Mark Zanmiller asks Schroeder about materials associated with a study like this.

Schroeder responds that they finished with boxes of materials. He advises to plan for a year or more of planning and implementation after the study is complete.

Pohl asks Schroeder to speak on Employee Benefits package that would be in place if the Transfer occurred. Schroeder mentions things to consider such as State employees transitioning, pay requirements, etc. Questions and discussion continue. After discussion, Schroeder exits the meeting.

Tom McCoy speaks to importance of leadership during this time; asks Pohl if he intends to remain with MCCOG during the process—two years?

Pohl responds that he does intend to remain during the process. Conversation continues.

Guest from APD ask if this Transfer was requested from the State and why this transfer is coming about.

Pohl responds that this AAA began when MCCOG was a Type B. John Arens speaks to agency's change since then; provides history of AAA's change.

Guest asks how this transfer would help their clients; how will it help the people.

Pohl responds that this is one of the things the Study would identify and help determine.

After more discussion, Pohl suggests a preliminary Feasibility Study—to address some beginning questions such as those presented by APD guests.

Tom McCoy motions to move forward with preliminary Feasibility Study; Steve Shaffer seconds. Board chair asks for any opposed, same sign. Motion passes with the following vote:

AYES: Ball, Brown, Hege, McCoy, Perry, Shaffer, Smith, Weimar, Zanmiller (9)

NAYS: Runyon (1)

B. Administration; Personnel, John Arens

a. Executive Session 192.660(2)(a)

Board goes into Executive Session as authorized under ORS 192.660(2)(a).

After exiting Executive Session, the Board discusses the proposed salary plan addition.

Steve Shaffer motions to approve adding a range 40 position to MCCOGs Salary Plan, Denise Ball seconds. Motion passes unanimously.

AYES: Ball, Brown, Hege, McCoy, Perry, Runyon, Shaffer, Smith, Weimar, Zanmiller (10)

NAYS: None (0)

Mark Zanmiller asks for an update on the Executive Director recruitment. Michael Smith states that the Executive Committee has received 13 applications thus far and have a meeting to review those prime candidates on Sept. 1st.

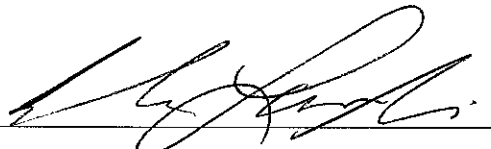
Scott Hege states that Wasco County Commissioner Steve Kramer will be replacing him for MCCOGs Board.

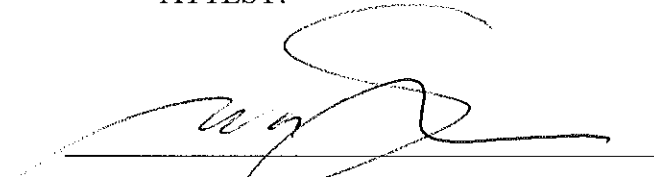
V. Adjourn

There being no further business to come before the MCCOG Board of Directors, the meeting was adjourned.

Respectfully submitted by:

ATTEST:


Cecilia Lamas-Guiney, Executive Assistant


MCCOG Board Chair