

MID-COLUMBIA COUNCIL OF GOVERNMENTS

Special Board of Directors Meeting Minutes

Tuesday, March 21, 2017 1:15 p.m.

Board Room, 1113 Kelly Avenue, The Dalles, Oregon

2017 Board of Directors:

Gilliam County: *Michael Weimer
Hood River County: *Bob Benton, Paul Blackburn
Sherman County: *Tom McCoy
Wasco County: *Steve Kramer, Steve Lawrence
Wheeler County: *Lynn Morley, Debbie Starkey
(*denotes Executive Committee Members)

I. Call to Order

A. Introductions

Steve Kramer called the meeting to order.

Present: Bob Benton, Paul Blackburn, Steve Kramer, Steve Lawrence, Tom McCoy, Lynn Morley, Michael Weimar.

Absent: Debbie Starkey.

Staff: Bob Francis, Executive Director; Cecilia Lamas-Guiney, Executive Assistant; Sarah Brumbaugh, Fiscal Director; Rich Eberle, Transportation Director; Caroline Wood, AAA Director; Stephanie Ziegler, MCBCS Director; Crystal Pray, Accounting Clerk; Roberta Green, Receptionist.

Guests: None.

B. Approval of Minutes

Chair Kramer asks Executive Assistant to specify the edits made to the minutes.

Tom McCoy adds that Joe Dabulskis, alternate Board member for Sherman County, was present for the first half of the meeting. Executive Assistant will update the record to reflect Dabulskis attendance.

Paul Blackburn moves, seconded by Steve Lawrence, to approve the minutes from March 7, 2017 as amended. Motion carries.

AYES: Benton, Blackburn, Kramer, Lawrence, McCoy, Morley, Weimar (7)

NAYS: None (0)

II. Open Agenda

Steve Kramer calls for additional items; none heard.

III. Reports/Communications (No Departmental Reports)

IV. Discussion Items/Action

A. Discussion for Hiring Interim Executive Director

Robert Francis provides information about candidates for Interim Executive Director position, as provided in the agenda packet.

Steve Lawrence suggests they move into Executive Session to interview the candidates.

Kramer asks for Board member opinions regarding going into Executive Session.

Steve Lawrence motions to move into Executive Session for interview phase of meeting; seconded by Paul Blackburn. The motion carries with the following vote:

AYES: Benton, Blackburn, Kramer, Lawrence, McCoy, Morley (6)

NAYES: Weimar (1)

Board members and Bob Francis discuss Workforce Youth program and circumstances.

Board recesses from regular session to move into Executive Session under ORS 192.660(i).

03:24 Adjourn from Executive Session; resume regular session.

Steve Lawrence motions to offer Interim position to David Meriwether; seconded by Paul Blackburn. All ayes, motion passes.

AYES: Benton, Blackburn, Kramer, Lawrence, McCoy, Morley, Weimar (7)

NAYS: None (0)

Paul Blackburn moves, seconded by Michael Weimar, to authorize Board Chair to offer Meriwether pay at Range 42, Step C. Motion passed.

AYES: Benton, Blackburn, Kramer, Lawrence, McCoy, Morley, Weimar (7)

NAYS: None (0)

Bob Benton motions to allow Chair Kramer to negotiate the salary for the two months that are not at full pay. Paul Blackburn seconds the motion, which passes by the following vote:

AYES: Benton, Blackburn, Kramer, Lawrence, McCoy, Morley, Weimar (7)

NAYS: None (0)

Lawrence exits meeting.

B. Discuss Process for Hiring a Permanent Executive Director

Bob Francis rejoins meeting. Reviews memo that provides his suggestions for recruiting a permanent Executive Director.

Francis notes that his learning curve was steep when it came to the Workforce and AAA programs. Suggests considering someone who has expertise in social services, so the learning curve is not so steep. Speaks to the high quality of staff. Advises the Board focus on the StRUT program in the coming Fiscal Year.

Tom McCoy suggests delaying the recruitment process a bit to allow for budget process.

Bob Benton seconds this suggestion and speaks to the uncertainty of the agency's needs related to the Executive Director.

Francis recommends Mike Scroggs as a program director for the Workforce Department. Francis mentions the need for the Board to pass a motion for authorizing signature powers, during times of the Executive Director's absence.

Steve Kramer states he will contact the Interim Executive Director candidate, and follow up with the Board at their meeting next week.

V. **Board Member Call**


Steve Kramer calls for other business; none heard.

VI. **Adjourn**

There being no further business to come before the MCCOG Board of Directors, the meeting adjourns.

Respectfully submitted by:

ATTEST:



Cecilia Lamas-Guiney, Executive Assistant



MCCOG Board Chair