

MID-COLUMBIA COUNCIL OF GOVERNMENTS

Board of Directors Meeting Minutes

Tuesday, March 22, 2016

1:00 p.m. to 3:00 p.m.

Board Room, 1113 Kelly Avenue, The Dalles, Oregon

2016 Board of Directors:

Gilliam County: Steve Shaffer, *Michael Weimer
Hood River County: Bob Benton, Tom Cramblett, *Maui Meyer
Sherman County: Tom McCoy, *Michael Smith
Wasco County: Steve Kramer, Steve Lawrence, *Rod Runyon
Wheeler County: Kaylene Erb, *Lynn Morley, Patrick C. Perry
(*denotes Executive Committee Members)

I. Call to Order

A. Roll Call and Introductions

The meeting was called to order by Rod Runyon, Board Chair.

Present: Bob Benton, Tom Cramblett, Tom McCoy, Maui Meyer, Lynn Morley, Rod Runyon, Steve Shaffer, Michael Weimar

Absent: Kaylene Erb, Steve Kramer, Steve Lawrence, Patrick C. Perry, Michael Smith

Staff: Bob Francis, Executive Director; Cecilia Lamas-Guiney, Executive Assistant; Sarah Brumbaugh, Fiscal Director; Dan Schwanz, Executive Transportation Director; Jacob Dunaway, eComm

Guests: None.

B. Approval of Minutes

Tom McCoy motioned, seconded by Steve Shaffer, to approve the minutes from February 23, 2016. Motion passed by the following vote:

AYES: Benton, Cramblett, McCoy, Meyer, Morley, Shaffer, Weimar (7)

NAYS: None (0)

ABSTENTIONS: Runyon (1)

II. Open Agenda

Bob Francis asks the Board to consider Denise Ball's resignation, to ask for or reassign a new Secretary/Treasurer, and have Gilliam County reappoint member to Executive Committee.

Rod Runyon states this will be added to Action Items.

III. Reports/Communications

A. Executive Director Report

Bob Francis provides information from the meetings he has attended, including the East Cascades Workforce Investment Board (ECWIB) meeting in Bend. States that MCCOG's workforce staff will relocate from MCCOG facility to the Oregon Employment Department facility in The Dalles, OR.

To be a true WorkSource, the different partners (MCCOG, OED, DHS) need to be at the same location. Francis asked OED and ECWIB representatives to consider the MCCOG facility, but MCCOG's facility is not large enough to house all of the WorkSource staff.

Runyon asks if there will be a cost to MCCOG when the staff relocation occurs.

Francis replied that the Workforce Investment Board does not yet know. They do not have their budget yet. As of now, the state is paying for all of the renovations to the OED building. The Workforce Board will not know until the Request for Proposal (RFP) is published for the Workforce Investment Act. The RFP dates are April 18, 2016 for publishing the RFP with the response due back to ECWIB by May 23, 2016.

Runyon asks if MCCOG will need a committee to assist during the RFP process.

Francis responds that MCCOG has a good chance of getting the RFP, just have to put together a good proposal.

Maui Meyer addresses Board and says that this feels like TOC/OWA all over again. Just wants to note that after three years it looks the same.

Francis mentions that he has been in touch with Andrew Spreadborough, from the COG in Bend, on partnering together in order to produce a strong RFP. MCCOG would operate as a satellite for the Bend location.

Francis continues his report. Mentions staff changes in the MCBCS, Transportation and AAA Departments.

*Rod Runyon apologizes for not doing so earlier, and introduces Bob Benton as Les Perkins replacement on the BOD.

B. Departmental Updates

i. AAA

Francis speaks for AAA Department, no major changes to report. Marvin Pohl, AAA Director, is still working on numbers for the B-Transfer.

Tom McCoy asks about status of information from Pohl, for the Board to make a decision on whether or not to do the Feasibility Study. Francis replies that Pohl is waiting for the information he needs from the state to do the Study.

Board discusses the progress of B-Transfer staff moving from state employment to MCCOG employment.

ii. Fiscal

Sarah Brumbaugh, Fiscal Director, addresses Board. States that Budget Committee met this morning and approved the Proposed Budget to be forwarded to the Board for review. Says that any questions can be addressed to her anytime.

iii. IT, eComm

Jacob Dunaway, eComm, summarizes the IT Progress Report. IT staff are gearing up to relocate the Transportation server to the new facility when ready. eComm is taking this opportunity to revamp the current Transportation server. This way, once moved, the Transportation server will be able to "back-up" the MCCOG server and vice-versa. Back-up is currently happening every night with checks on these backups.

Steve Shaffer asks about facility tenant situation (when Transportation staff relocate to the Transit Center). Bob Francis replies that one of the future tenant options is eComm. eComm staff need more work space, and being located at MCCOG may support future services.

iv. MCBCS

Bob Francis speaks for Building Codes; nothing new to report. As of April 1, 2016 Hood River County will provide its own electrical and plumbing inspections.

v. StRUT

Bob Francis speaks for StRUT. MCCOG is still evaluating whether StRUT is a viable program. The markets are down for recycling. It will be reviewed at the end of this fiscal year. Francis shares that he asked Steve King to focus on e-commerce and other revenue sources.

vi. Transportation

Dan Schwanz, Executive Transportation Director, addresses Board. Provides status of Transit Center facility; it is moving along well and projected to be substantially complete by the end of April 2016.

Runyon asks about any contracts signed with bus companies such as Greyhound, etc.

Schwanz replies he has not received anything. Would prefer if they do not because of all of the issues that accompany those buses. The city has not formally approached MCCOG on the issue.

Runyon asks if Schwanz could provide MCCOG a summary of why he does not think contracting with major bus lines is a good option.

Schwanz replied that he can and will. Continues his update. Pacific Source meeting went well.

Steve Shaffer asks about CCO; can Schwanz talk about the difference between the two (Brokerage and Eastern Oregon rides and Brokerage and CCO rides).

Schwanz provides explanation of what each is and what each does, noting major differences. Future challenges may include an increase in the volume of clients and potential demand for rides to Portland rather than our local area.

vii. Workforce (covered in Executive Director Report)

IV. Action Items

A. Resignation of Denise Ball

Steve Shaffer moves to accept Denise Ball's resignation from MCCOG's Board of Directors. Motion is seconded by Maui Meyer and passed by the following vote:

AYES: Benton, Cramblett, McCoy, Meyer, Morley, Runyon, Shaffer, Weimar (8)

NAYS: None (0)

Rod Runyon asks for a letter of appreciation to be sent to Denise to thank her for her service.

Steve Shaffer motions to nominate Commissioner Michael Weimar for the Executive Committee and Secretary/Treasurer. Lynn Morley seconds. All ayes, motion passes.

AYES: Benton, Cramblett, McCoy, Meyer, Morley, Runyon, Shaffer (7)

NAYS: None (0)

ABSTENTIONS: Weimar (1)

B. Executive Director Employment Agreement

The Board takes a five minute break before going into Executive Session under ORS 192.660(2)(a) to discuss the Executive Director Employment Agreement.

*Board comes out of Executive Session and resumes meeting agenda.

V. Board Member Call

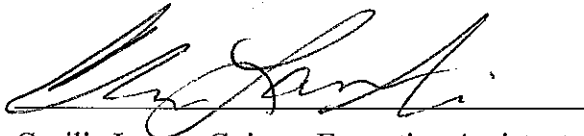
The call for additional discussion items was made; none were heard.

VI. Adjourn

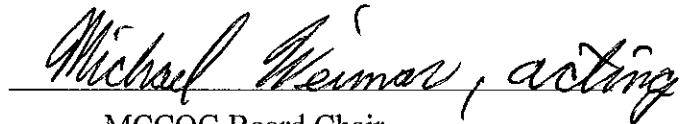
There being no further business to come before the MCCOG Board of Directors, the meeting was adjourned.

Respectfully submitted by:

ATTEST:



Cecilia Lamas-Guiney, Executive Assistant



MCCOG Board Chair